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September 12, 2011 | HP Protect at Gaylord National | Washington D.C.

A Business Process Approach to Managing Operational Risk and Information Security

Dennis Dickstein

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Flying Should Be Safe

Controls:

1. *Pilot (& Co-Pilot most of the time)* in airplane
2. *Lights & Signs* on runways
3. *Ground crew* providing direction before runway
4. *Controllers* talking to/watching aircraft from control tower



What happened to Comair flight 5191 in Lexington KY on Aug 27, 2006:

- Two runways: one short and one long (98% of operations) close to each other
- Construction forced passing over the short runway to get to the long runway
- Early morning, dark; lights not on the short runway
- One controller in tower; looked away to perform administrative tasks

The result:

- Flight took off short (wrong) runway
- 49 people killed (all but the co-pilot)

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Surgery in Hospitals Should be Straightforward

Controls:

1. *Administrators* admit the patient and document the treatment
2. *Technicians* provide exact location for surgery
3. *Nurses* confirm technician notes; report patient issues
4. *Doctors* confirm all documentation and perform the surgery



What happened at Rhode Island Hospital in 2007:

- January patient: mark in wrong place; doctor operated on wrong side
- July patient: location not written on form; doctor operated on wrong side
- November patient: nurse-doctor disagreement; doctor operated on wrong side

The Result:

- Expense; serious injury; death

This happened with other surgeries and with wrong doses of medicine

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Electricity Should be Available

Controls:

1. *People* monitor and prune trees and manage the systems
2. *Local systems* detect short-circuits; re-route power to other lines
3. *Regional systems* provide backup alerts and service



What happened on August 14, 2003:

- Some trees in Ohio were not pruned; they hit some lines — short circuit
- Local systems did not detect the short circuits and shut down wrong lines
- Regional systems did not collect real-time data and shut down more wrong lines
- People did not understand the problem until it was too late

Result:

- 50 million people in US & Canada without power; losses of about \$4-6 Billion
- The US blamed Canada; Canada blamed Niagara Falls, then NY, then PA

A similar event occurred a month later, affecting 56 million people in Italy

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Definition of Risk

Risk is the potential that an action or inaction will lead to an undesirable outcome

Risks you wish to incur and perhaps profit from (*expected risk*):

- Market risk
- Credit risk

Risks you generally do not choose to have (*unexpected risk*):

- Reputation risk
- Operational risk

Operational Risk is the risk of loss resulting from inadequate or failed people, processes or technology

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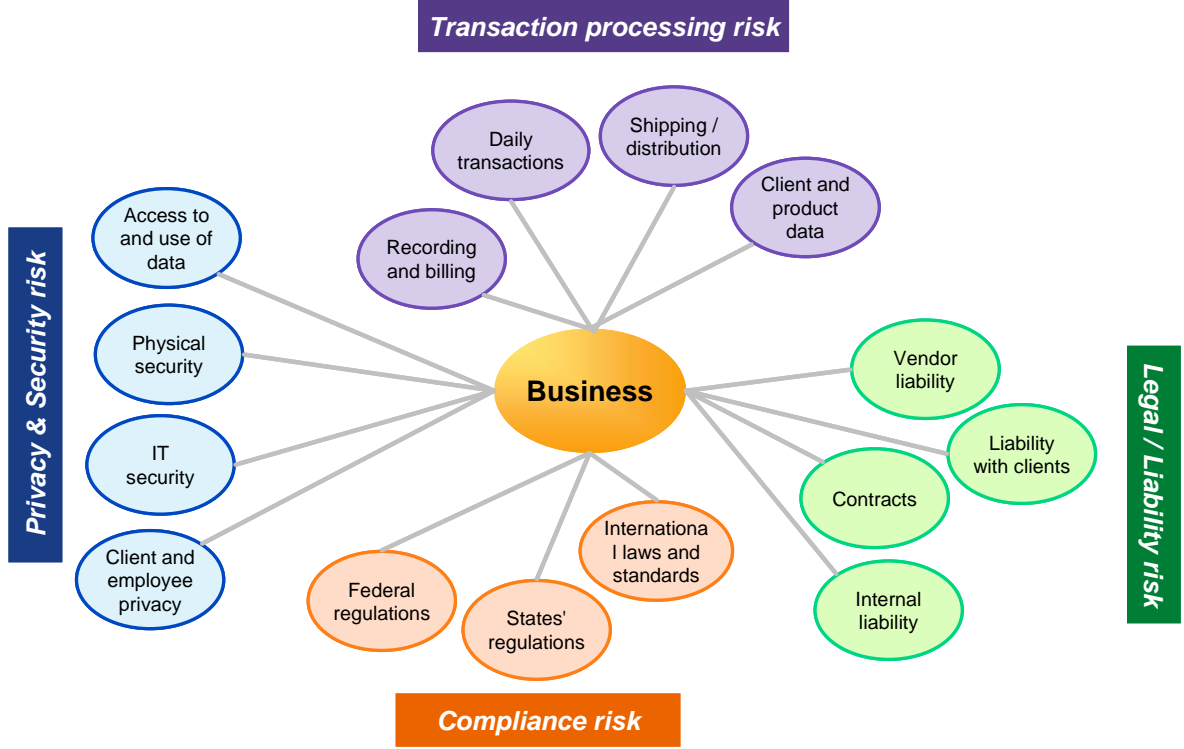


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Types of Operational Risk



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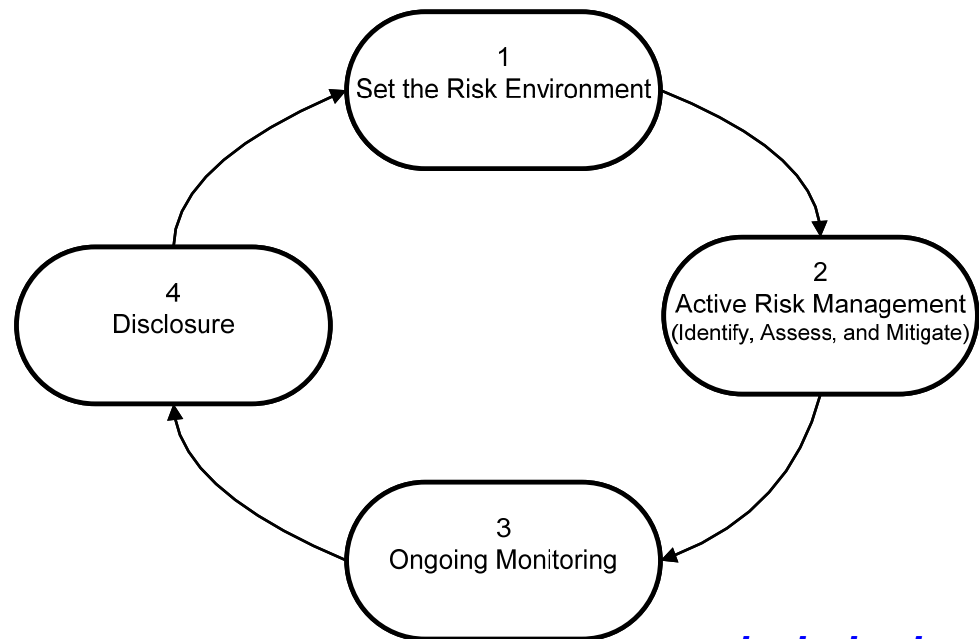


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Typical Approach to Managing Operational Risk



...looks back and reacts

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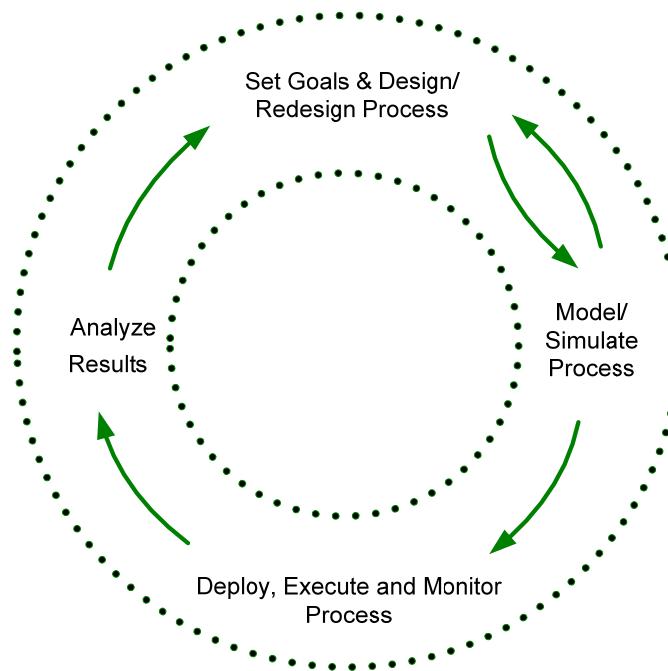


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Consider the Business Process Framework



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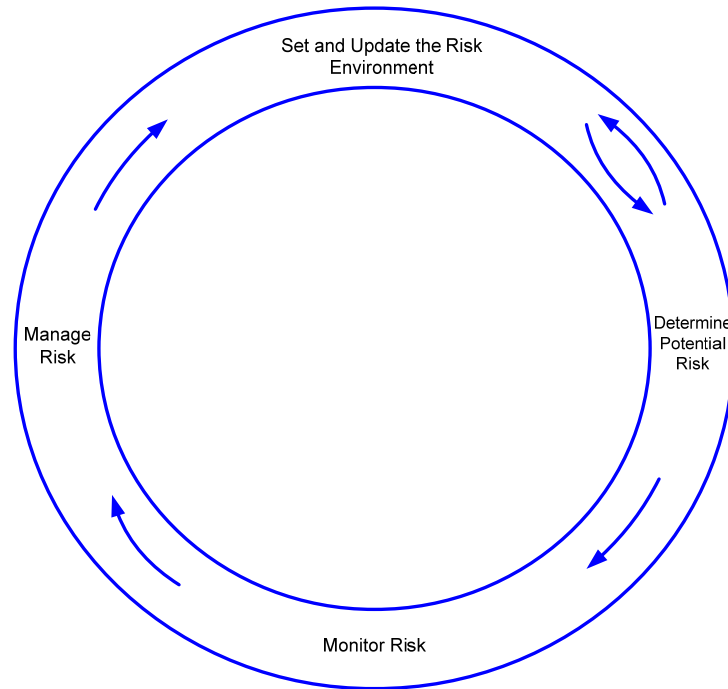


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Consider a Proactive Risk Management Framework



Source: Dennis I. Dickstein and Robert H. Flast. *No Excuses: A Business Process Approach to Managing Operational Risk*. Hoboken: John Wiley & Sons, 2009.

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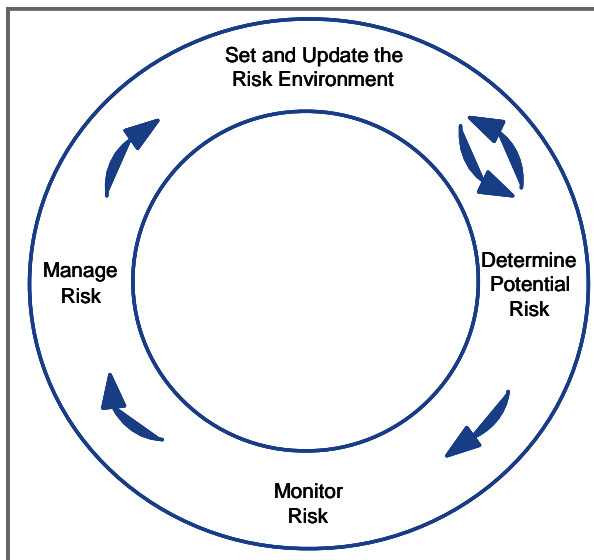
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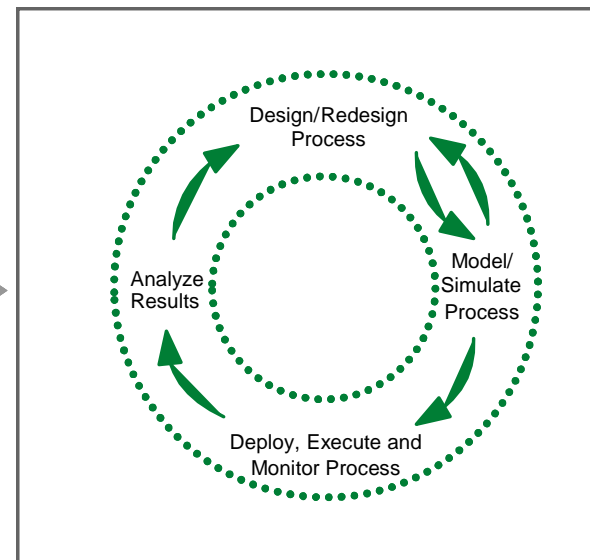
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An Opportunity to Approach This Holistically

A Proactive Operational Risk Management Framework



Process Management Framework



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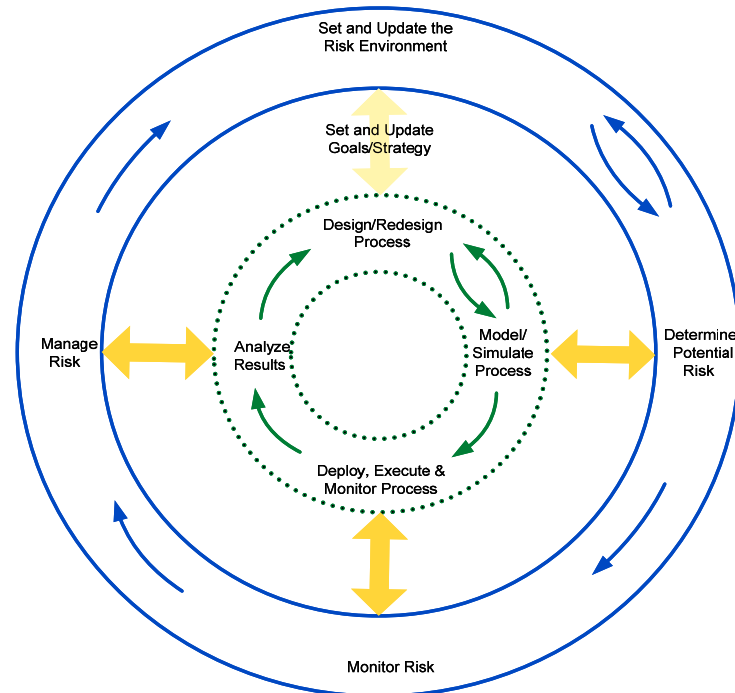


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Result: An Integrated Framework



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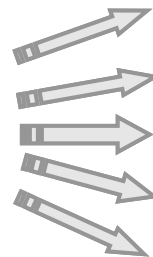
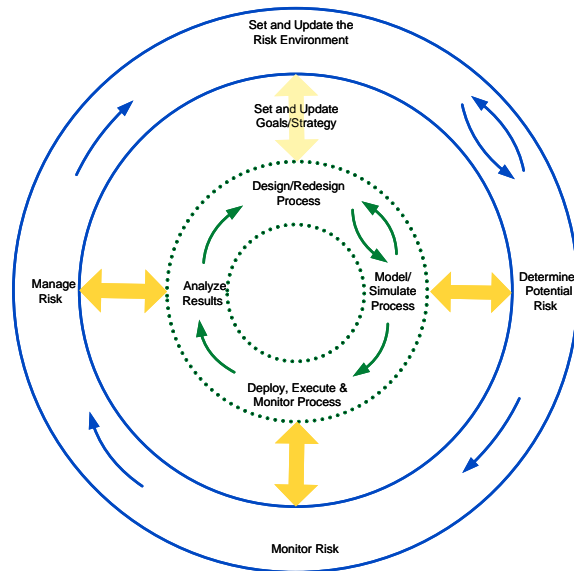
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The Framework is Only One Part of the Puzzle



Sales and Marketing
Product Development / Manufacturing
Distribution and Operations
Billing and Finance
Control functions: Audit, Legal, etc.

Designing a framework is fairly straightforward. Obtaining buy-in is key...

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Information Security Checklist – Not Only Technology

- ◆ Policies and Procedures
- ◆ Data Breach (Incident) Review and Response
- ◆ Internal Controls
- ◆ Training
- ◆ Security of Third Party Service Providers
- ◆ "Programs"
- ◆ Organization and Governance

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Policies and Procedures



- ◆ Scope; what is covered
- ◆ Protocols to follow; processes to monitor
- ◆ Roles and Responsibilities
- ◆ Recognizing risk – mitigating risk
- ◆ Follow up with training



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Data Breaches



◆ What to do when an incident is identified –

- Is it a "reportable" breach?
- Protection services or other security measures?
- *One-time event or indicative of a systemic control deficiency?*

◆ Roles and responsibilities

- Contact point
- Analysis and determination
- Responding, reporting and logging



Follow up with training

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Internal Controls

People



Processes



Systems



And if you provide services, do not forget the new SOC 2 and SOC 3 reports...

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Training

◆ What

- General awareness
- Test employee ability to follow policies and/or procedures
- Employee self-certification of policy / procedure adherence
- Specialized training for specific areas or functions

◆ How

In-person – "town halls"



Conference calls



On-line



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Third Party Service Providers

Even outsourced, the risk remains with you

- ◆ Determine management of the relationships
 - Roles and responsibilities
 - Guidelines or checklists for internal relationship managers

- ◆ Maintain an inventory, identifying for each:
 - Purpose and service; contractual obligations; internal relationship manager
 - Sensitive data involved; its access, acquisition, use, storage and disposal
 - Relative risk – allowing a risk-based approach to periodic reviews or assessments

- ◆ Review processes and privacy/security controls
 - Initial review prior to or as part of contract negotiation
 - Periodic monitoring or auditing
 - Use of new AICPA SOC 2 and SOC 3 reports

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Do You Need Written Information Security Programs?



- ◆ Written document
 - Roles and responsibilities
 - Coverage
- ◆ Management accountability
 - Tools to help
 - Tools to enforce
- ◆ How do you know?
 - Policies, procedures and training
 - Employee self-certification
 - Metrics
 - Testing
 - Combination of above



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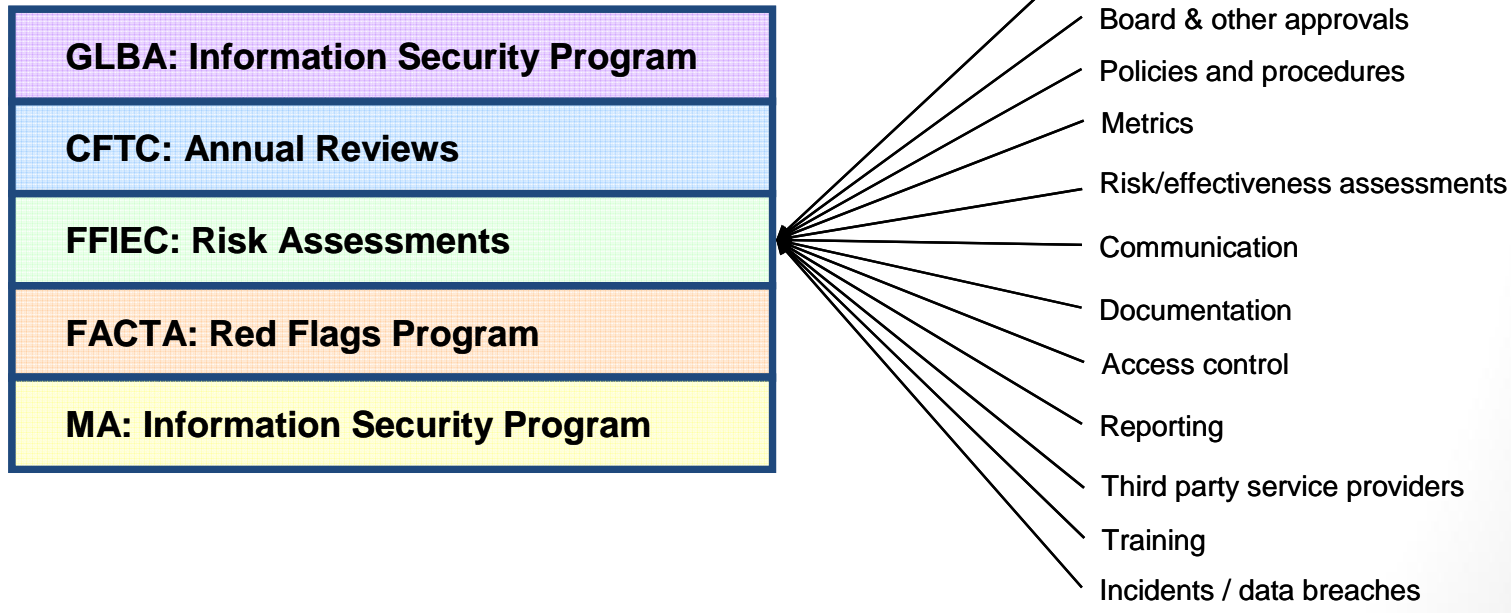
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Build and Integrate; Do Not Duplicate

Comprehensiveness: targeted or broad; risk-based or compliance-based



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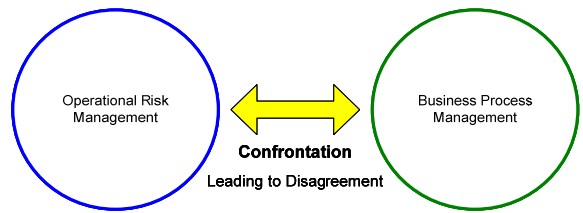
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Aligning Risk Management to Business

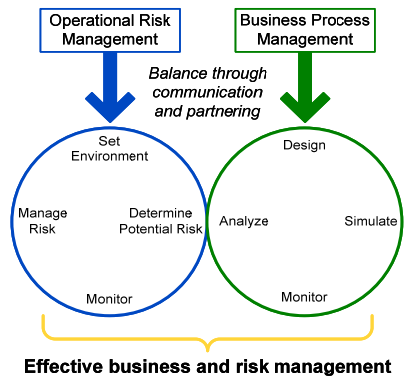
Option 1:
Separate from business...



Option 2:
Within the business...



Option 3:
Partner with business...



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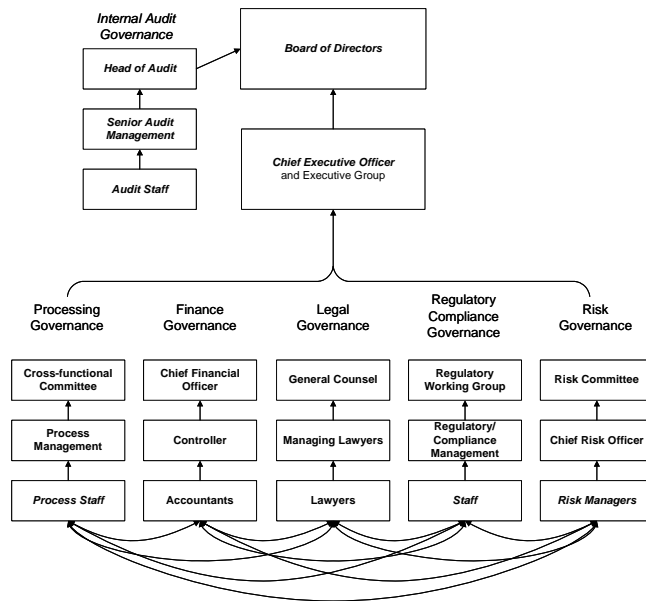
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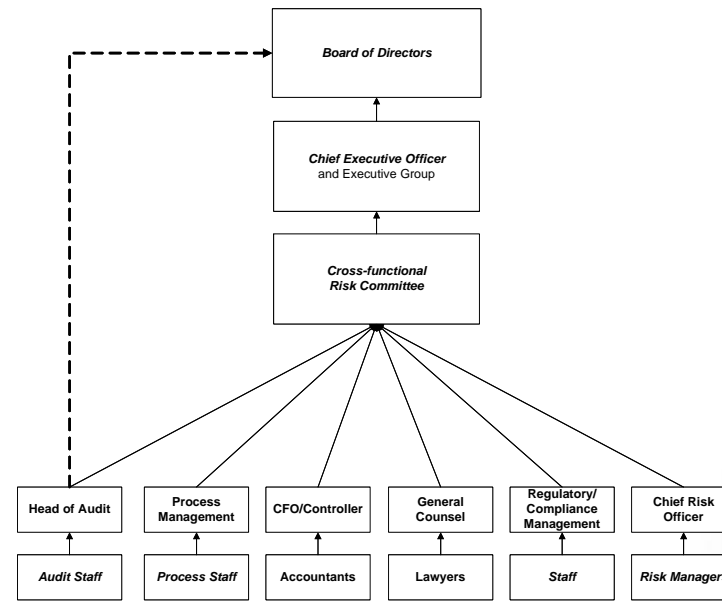
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Create Risk Governance

Multi-Control Model



Single Thread Model



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Sample Governance Structure

Corporate Risk Committee

Standing or ad hoc Corporate Committees

- Client communications
- New products/ services
- Technology Risk or related

Information Security Officer
(Reside outside of Technology; include privacy/data protection)



Possible staff functions

- Framework/program
- Data breaches
- Complaints
- Review/approve changes/exceptions

Advisory Council or Committee

- Legal
- Compliance
- Technology
- Risk
- Product
- Sales / Marketing
- Operations



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Utilize Corporate Lines of Defense

- **Line managers** manage the risks of their areas
- **Risk management** identifies, assesses and helps manage the risks
- **Compliance** sets and communicates policy
- **Executive committees** approve control design and review effectiveness
- **Internal audit** independently confirms design and effectiveness
- The **Board of Directors** reviews the results

DOES IT WORK?

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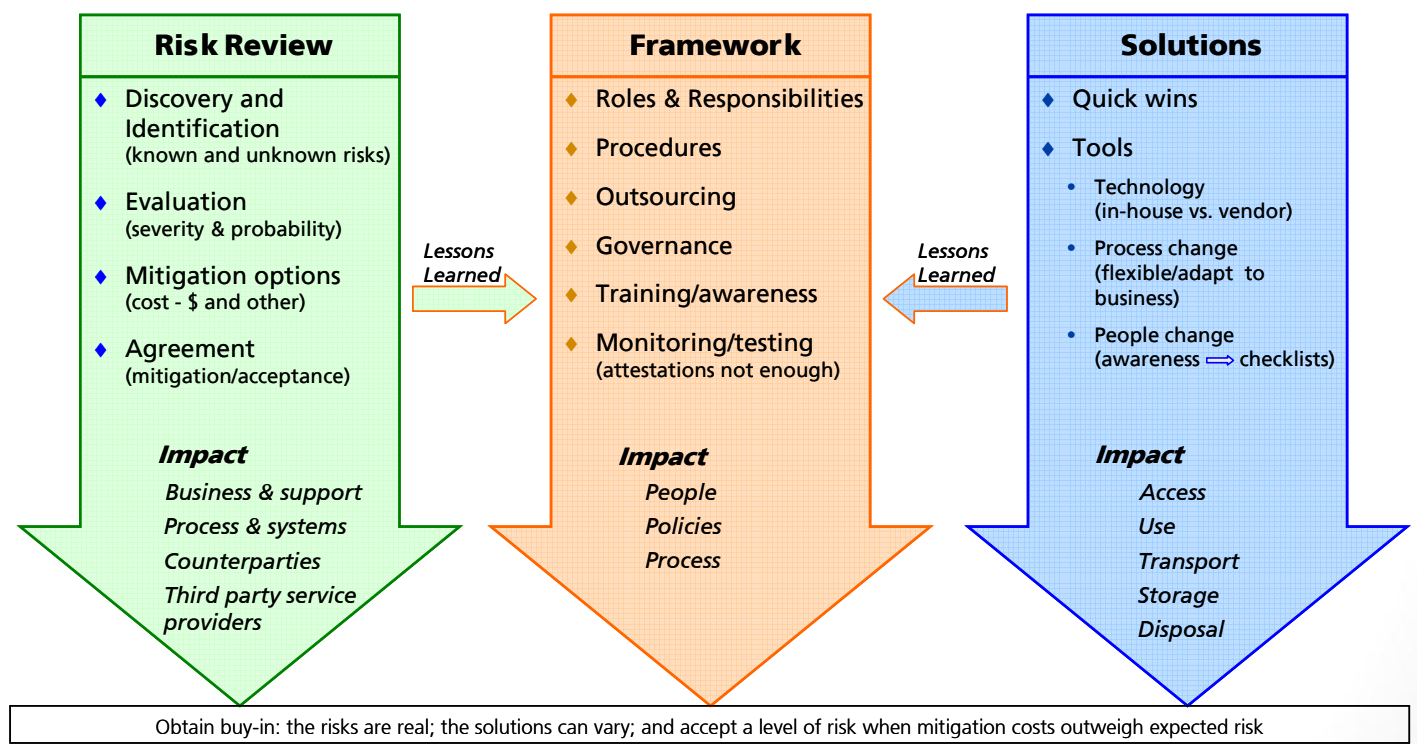


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A Possible Approach



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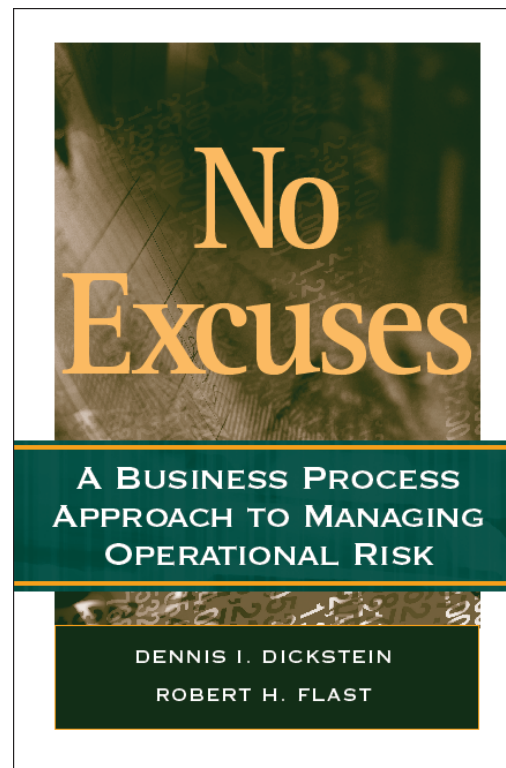


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Now You Have No Excuses!



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